DoodleBeez Worksheets

Grade 4 | English

Name: Date: Score: / 8

Punctuating Dialogue: Learn and Practice

Use commas and quotation marks for spoken words

Read each question. Circle the best answer.

💡 Direct Speech

- Quotation marks go around the exact words a person says.
- Start the quotation with a capital letter, and put commas and end marks inside the closing quotation mark.
- "I am hungry," said Leo.

1 Which sentence is punctuated correctly?

A. Mom "said, let's go." B. "Mom said, let's go."

C. Mom said, let's "go." D. Mom said, "Let's go."

2 In a quotation, what does the first spoken word start with?

A. a lowercase letter B. a comma

C. a capital letter D. a number

3 Which sentence is punctuated correctly?

A. "Look out!" yelled Ben.

B. "Look out." yelled Ben.

C. "Look out"! yelled Ben.

D. "Look out!," yelled Ben.

4 What do quotation marks show?

A. a list of three things

B. the exact words a speaker says

C. a pause before a name

D. the end of a question

5 Which sentence is punctuated correctly?

A. Jada asked, "Can I play?"

B. Jada asked, "can I play?"

C. Jada asked, Can I play?

D. Jada asked "Can I play"?

6 Which sentence is punctuated correctly?

A. "I am hungry," said Leo

B. "I am hungry" said Leo.

C. "I am hungry," said Leo.

D. I am hungry, "said Leo."

7 Which mark goes after said? Kai said ___ "Look up!"

A. a period B. nothing at all C. a comma

D. a question mark

8 Where does the comma go? "I love maps" said Zoe.

A. outside the closing quotation mark

B. after Zoe C. after said

D. inside the closing quotation mark

✏️ Explain it! In your own words, write the rule for punctuating dialogue and one example.

ANSWER KEY

Punctuating Dialogue: Learn and Practice (answers)

Use commas and quotation marks for spoken words

Read each question. Circle the best answer.

1. Which sentence is punctuated correctly?

A. Mom "said, let's go." B. "Mom said, let's go."

C. Mom said, let's "go." **D. Mom said, "Let's go."**

Only Mom's spoken words go inside the quotation marks.

2. In a quotation, what does the first spoken word start with?

A. a lowercase letter B. a comma

C. a capital letter D. a number

The first word a person says starts with a capital letter, just like a sentence.

3. Which sentence is punctuated correctly?

A. "Look out!" yelled Ben.

B. "Look out." yelled Ben.

C. "Look out"! yelled Ben.

D. "Look out!," yelled Ben.

The exclamation mark goes inside the quotation marks, and no extra comma is needed.

4. What do quotation marks show?

A. a list of three things

B. the exact words a speaker says

C. a pause before a name

D. the end of a question

Quotation marks wrap around the exact words someone says.

5. Which sentence is punctuated correctly?

A. Jada asked, "Can I play?"

B. Jada asked, "can I play?"

C. Jada asked, Can I play?

D. Jada asked "Can I play"?

There is a comma after asked, a capital C, and the question mark is inside.

6. Which sentence is punctuated correctly?

A. "I am hungry," said Leo

B. "I am hungry" said Leo.

C. "I am hungry," said Leo.

D. I am hungry, "said Leo."

The quotation marks hold Leo's words, and the comma is inside the closing mark.

7. Which mark goes after said? Kai said ___ "Look up!"

A. a period B. nothing at all **C. a comma**

D. a question mark

When the speaker comes first, put a comma before the quotation.

8. Where does the comma go? "I love maps" said Zoe.

A. outside the closing quotation mark

B. after Zoe C. after said

D. inside the closing quotation mark

The comma tucks inside the closing quotation mark: maps, then the mark.